



West Shore Career-Technical District

For
High School Students
Of the
West Shore Districts

Bay Village
Lakewood
Rocky River
Westlake

The West Shore Career-Technical District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person(s) have been designated to handle inquiries regarding the non-discrimination policies: **Section 504:** Director, Student Services, Lakewood City Schools, 1470 Warren Road, Lakewood, OH 44107 Phone: 216-529-4201 **Title IX:** Director, Human Resources/Employment Lakewood City Schools 1470 Warren Road Lakewood, OH 44107 Phone: 216-529-4215



Welcome to West Shore

The West Shore Career-Technical District offers the programs listed in this catalog to students of the *Bay Village, Lakewood, Rocky River and Westlake* school districts. Our Career-Technical Education programs received all A's on its last report card and is recognized as one of the finest in the state. Many of our graduates continue their education at two-or four-year colleges while others are employed upon graduation.

Many talented students overlook a career technical program during their high school years because they believe that, since they are planning to go to college, they need to be on an exclusively "college prep" academic track. While this may have been true a generation ago, it is no longer true today. Many college prep students have found several rigorous career tech programs actually *enhance* their college preparation rather than compete with it. These are students who are typically more focused than their peers because they

- ❖ Possess a career direction
- ❖ Possess a vision of their lives beyond just today
- ❖ Have planned with their counselors how to fit academics and career tech into their four years of high school
- ❖ Have developed good time management skills
- ❖ Possess the social and emotional maturity that allows them to take a risk on a new experience

For example, students who think they may want to study business, accounting, finance, marketing or management in college may want to consider one of the programs in the **Business** section to get a head start on what will be taught in college. This is true as well for students interested in a medical, teaching or engineering career. Is technology your passion? Then consider something in **Interactive Media, Electronics** or **Networking**; if you are an advanced biology student who dreams about DNA and microscopes, then look at our **Biotechnology** program. There are many more opportunities to combine college and career tech. Look at the possibilities in a West Shore Career- Technical program and *dare to dream what you could do*.

Employers and college admissions officers like career technical graduates because they know they have had hands-on training and real-world experience in their chosen field of interest. Learning **about** something is not the same as learning how to **do** something. Career-technical programs at West Shore emphasize both. Students graduate from our one or two-year programs with *documented evidence* of their academic knowledge, technical skills and experience that will take them to the next step of their education as well as to entry level *skilled* employment. In addition, many of our programs offer the opportunity for students to obtain industry credentials as a result of their mastery of the topics studied. Please see our website:

http://www.lakewoodcityschools.org/school_home.aspx?schoolid=14 for specific program information.

College Link



(CT)² is a state-wide articulated college credit program. It helps high school career technical students go to college and enter with college credit. Technical credit saves students money and time and Ohio business and industry will benefit from more employees with higher education and advanced skills. Students are guaranteed the transfer of applicable credits among Ohio's public colleges and universities through (CT)². To read more about this program go to: <http://www.ohiohighered.org/transfer/ct2> from this page you can scroll down and click on Approved Programs and Courses where you can look up what colleges accept the college credits from your specific program.

The West Shore Career-Technical District, in collaboration with Cuyahoga Community College, offers Tech Prep programs as an educational option for students who wish to link their last two years of high school education with a two-year associate degree technology program at Cuyahoga Community College. Students enrolled in a Tech Prep program can earn college credit toward a degree at Cuyahoga Community College. The credits earned can be transferred to some four-year colleges as well.

In addition to the above, the West Shore Career-Technical District has secured articulation agreements with various **private schools** which will enable students to transfer college credits to that school provided they have met the requirements set by that school.

To view the college credit opportunities available for each of our West Shore programs you can go to: http://www.lakewoodcityschools.org/content_page.aspx?cid=650&schoolID=14 (or go to the Lakewood main page, then to **Schools** and scroll down to the **West Shore Career-Tech District**, then to the **Parent Information Page** and click on the program under College Information.) If you are interested in the possibilities offered in one of our College Link programs please call the Career Development Coordinator at 216-529-4154.

ARTICULATED COLLEGE CREDIT WILL HELP STUDENTS . . .

- ✓ TRANSITION INTO A TWO-YEAR OR FOUR YEAR COLLEGE PROGRAM
- ✓ EARN A COLLEGE DEGREE
- ✓ GET A GREAT JOB



College Link FAQs

What do I need to do to earn college credit while in a career-tech program?

- Earn at least a 3.0 GPA (grade point average) in your career-tech program
- Maintain a 2.0 GPA (grades 9-12)
- Maintain a 95% attendance rate in your career-tech program
- Pass Algebra 2
- Pass all parts of the OGT
- Pass the State of *Ohio Career Technical Competency Assessment* (OCTCA)

How many credits can I earn?

Each program offers a different amount of credit and set of criteria, so it will vary depending on the college, the career-tech program, or the major you are pursuing after high school. Some colleges may require a “bridge” course, testing, or a portfolio to award credit. You must also meet all the above requirements.

What are SOME of the colleges or universities have Articulated College Credit* with the West Shore Career-Technical District?

Ashland University	The University of Cincinnati
Bryant & Stratton	The University of Toledo
Cleveland State University	Youngstown State University
Culinary Institute of America	Virginia Marti College of Art and Design
Cuyahoga Community College	
Duke University	
Hocking College	
Johnson & Wales University	
Kent State University	
Lakeland Community College	
Lincoln College of Technology	
Lorain County Community College	
The Ohio State University	
Ohio University	
Purdue University	
Sinclair Community College	
Stark State	
Sullivan University	
The University of Akron	

****Many articulation agreements waive one or more college requirements because of skills mastered by the student in the West Shore program.***

Grading Scale

Points assigned for letter grades in determining grade point averages in West Shore Programs.

Letter Grade	Percentage Grade
A+	97-100
A	93-96
A-	90-92
B+	87-89
B	83-86
B-	80-82
C+	77-79
C	73-76
C-	70-72
D+	67-69
D	63-66
D-	60-62
F	0-59

ARTS & COMMUNICATIONS

INTERACTIVE MEDIA



Interactive Media Design 1

0630 **Full Year – 3 Credits**
Open to Grade 11 **15 Periods per week**
Application & interview required.
Prerequisite: Algebra 1 (completed or currently passing)
Suggested: Artistic Ability

Interactive Media Design 2

0640 **Full Year – 3 Credits**
Open to Grade 12 **15 Periods per week**
Prerequisite: Interactive Media 1
Recommended: Algebra 2

DRAW – ANIMATE– CREATE – DESIGN!!

The digital age has opened up many career opportunities in the areas of computer applications. One such area is Interactive Media Design. This **two-year program** provides students with the opportunity to learn, in a lab situation, various computer graphic & text applications such as **web-page design, video editing, page layout, digital design, digital photography, graphic design and animation**. Students will learn to use such software as Adobe PhotoShop, Indesign, Illustrator, Dreamweaver, Flash and Final Cut Pro starting at basic levels and work to achieve professional skills.

- **Youth Organization** – Skills USA & Business Professionals of America
- **Early Placement** – Work experience 2nd semester senior year, 15 hours per week in a related occupation.
- **College Credit Available**

**Students must also complete Algebra 2 to be eligible for college credit in Ohio.*

Career Opportunities:

- Computer Graphics Design
- Audio/Video Specialist
- Production Assistant
- Traditional Media Production
- Web Page Designer
- Media Writer
- Interactive Media Producer
- Virtual Reality Specialist

All two-year programs are part of our college partnership; students can earn college credit in high school if they meet the following criteria:

- Maintain a 2.0 or higher GPA
- Maintain at least a 3.0 in their Career -Tech program
- Successfully complete Algebra 2
- Maintain at least a 95% attendance rate

BUSINESS AND MANAGEMENT/INFORMATION TECHNOLOGY

The Business and Management Career Cluster is a series of academic and technical courses with a focus on the dynamic world of business. Students in these areas can specialize in such subjects as banking & finance, accounting, administration, management, medical administrative support and hospitality. IT (Informational Technology) has opened the doors for many new careers in the technology sector. Programs are offered for those students interested in a career in technology, such as network administrator, multimedia programmer, and web designer.

TWO-YEAR TECHNICAL PROGRAMS

(Application and Interview Required)

COURSE OFFERINGS
TWO-YEAR TECHNICAL PROGRAMS

Business and Management

- Business Management 1 & 2
- Medical Office Management 1 & 2

Information Technology

- Networking (CISCO) 1 & 2

SEMESTER ELECTIVES
(See page 20)

- Computer Applications
- Personal Finance
- Digital Media Technologies
- Computer Literacy
- Introduction to Computer Programming



Business Management 1

6100 **Full Year – 2 Credits**
Open to Grade 11 **10 Periods per week**
Prerequisite: Computer Applications, Algebra 1
(completed or currently passing)

Business Management 2

6110 **Full Year – 2 Credits**
Open to Grade 12 **10 Periods per week**
Prerequisite: Successful Completion of Business
Management 1
Suggested: Algebra 2

This two-year program is designed for students who wish to pursue a career in business. Students will study accounting, entrepreneurship, marketing, human resources, risk management and business law. They will run the Business Management Student Supply Center as a class business. This is a store that sells a variety of items to the student body. Students learn to operate the register, handle sales transactions, prepare deposits and maintain inventory levels. Students will acquire skills in basic and advanced computer applications using Microsoft Word, Excel, Access, and PowerPoint and will take the Microsoft certification exams for each. These experiences help develop marketable skills necessary in today's competitive job market.

- **Early Placement** –Work experience senior year, 10 hours per week in a related occupation.
- **College Credit Available**
- **Certification** – Microsoft Office Specialist in Word, Excel, Access and PowerPoint
- **Career Opportunities**
 - Entrepreneur
 - Office Manager
 - Business Manager
 - Office Assistant

***Students must complete Algebra 2 to be eligible for college credit.**



Medical Office Management 1

6930

Full Year – 2 Credits

Open to Grade 11

10 Periods per week

Application & Interview Required

Prerequisite: Algebra 1 (completed or currently passing)

Suggested: Computer Applications

Medical Office Management 2

6940

Full Year – 3 Credits

Open to Grade 12

15 Periods per week

Prerequisite: Successful Completion of Medical Office Management 1

Suggested: Algebra 2

Students in this two-year program will learn the skills needed to prepare for employment in a healthcare providers office, clinic, or hospital. The typical physician rarely has time to attend to the administrative responsibilities of the office and is turning toward administrative assistants to schedule patients, maintain medical communications, manage financial records and perform front-desk operations. Senior students will be scheduled for internships in the medical office field during year two.

- **Certification** –*Preparation for Microsoft Word, Excel and PowerPoint*
- **Early Placement** –*Senior year, 10 hours per week in a related occupation.*
- **College Credit Available**
- **Career Opportunities**
 - *Medical Office Assistant*
 - *Medical Records Management*
 - *Benefits Coordinator*
 - *Claims Processor*
 - *Admissions Specialist*
 - *Physician's Secretary*
 - *Unit Secretary*

****Students must complete Algebra 2 to be eligible for college credit.***

Networking/Cisco 1

6975

Full Year – 2 Credits

Open to Grade 11 10 periods per week

Prerequisite: Algebra 1

Application and interview required

Networking/Cisco 2

6980

Full Year – 2 Credits

Open to Grade 12 10 periods per week

Prerequisite: Successful completion of Networking 1

Suggested: Algebra 2

This is a two-year program. Designing, installing and maintaining computer networks are skills much in demand. Networking is a two-year college Tech Prep program that prepares students to take both the Cisco Certified Entry Network Technician (CCENT) exam and the industry-standard, Cisco Certified Network Associate (CCNA) exam. CCENT is an optional first step toward earning the Cisco CCNA certification which is the foundational certification for networking careers. With Cisco System’s curriculum and hands-on labs, students learn the latest industry networking standards and technologies, including network design, set-up, hardware maintenance and administration.

- **Early Placement** –Work experience 4th quarter senior year, 15 hours per week in a related occupation.
- **College Credit Available**
- **Career Opportunities**
 - Computer Networking and Enterprise Management
 - CISCO Certified Network Associate
 - Computer Systems Technician
 - CISCO Channel Partner
 - Network Operations Center
 - Network Engineer
 - Sales Support Engineer
 - Data Networking Technician

***Students must complete articulation requirements to be eligible for college credit.**

Average Salaries of Popular Certifications	
ComptIA A+	\$63,699
Cisco CCENT	\$65,750
Cisco CCNA	\$79,699
CCNA Security	\$81,400
CCIE R&S	\$125,800
Source: TechRepublic & Global Knowledge 2013 IT	

Construction Trades 1



0580 **Full Year – 3 Credits**
Open to Grade 11 **15 Periods per week**
Application and Interview required

This is the first year of a **2-year program**. The junior class will work in the lab at Lakewood High School. Students will focus on new home construction and remodeling. At the completion of the program, successful students will be certified in the core curriculum of NCCER (National Center for Construction and Education Research). Students are required to purchase their own tools and safety glasses.

Construction Trades 2

0590 **Full Year – 4 Credits**
Open to Grade 12 **20 Periods per week**
Prerequisite: Construction Trades 1

The second year of the Construction Trades program is designed to provide skill training in home remodeling and new home construction with an emphasis on carpentry. In the senior year students will do construction projects in the West Shore area.

- **Youth Organization: Skills USA**
- **Early Placement** – *Work experience 2nd semester senior year, 15 hours per week in a related occupation.*
- **Apprentice Opportunities may be available**
- **College Credit Available**

***Students must complete Algebra 2 to be eligible for college credit.**



Electronic Technology 1

0740 **Full Year – 3 Credits**
Open to Grade 11 **15 Periods per Week**
Application & Interview Required.
Prerequisite Algebra 1 (passed or currently passing)

Electronic Technology 2

0750 **Full Year – 3 Credits**
Open to Grade 12 **15 Periods per Week**
Prerequisite: Electronic Technology 1
Suggested : Algebra 2

Electronic Technology is a **two-year program** that will provide students the opportunity to explore fundamental concepts of electronic technology. Students will receive hands-on training in direct current, analog, and microprocessor circuit operation and applications as well as communications and consumer equipment. Lab-centered training where learning is achieved through the building of various projects and lab assignments.

- **Early Placement** – *Work experience 2nd semester senior year*

15 hours per week in a related occupation

➤ **College Credit Available**

➤ **Career Opportunities:**

- *Communication Service*
- *Computer Technician*
- *Field Service*
- *Electronics Technician*
Trouble Shooter
Repair Person
- *Security Systems Technician*
- *Appliance Repair Technician*
- *Industrial Electronics*
- *Electronic Assembly*
- *Electrical Wiring*
- *Cable Technician*
- *Engineering Technician*
- *Illuminating Company*
Sub Station
Lineman

***Students must complete Algebra 2 to be eligible for college credit.**

Project Lead the Way - 4 Years

PLTW is a 5 course program for young men and women who want to explore careers in the many fields of engineering. Students who begin this program after 9th or 10th grade must take all five courses during 11th and 12th grade.

➤ **College Credit Available**

➤ **Career Opportunities:**

- *Industrial Engineering*
- *Mechanical Engineering*
- *Civil Engineering*
- *Electrical Engineering*
- *Urban Planner/Design*

Project Lead the Way 4 Year Pathway:

- 11th Grade - Introduction to Engineering
- 11th Grade - Principles of Engineering
- 11th Grade - Robotics
- 12th Grade - Digital Electronics
- 12th Grade - Engineering Design and Development

Learn more about this national program by going to www.pltw.org

***Students must complete Algebra 2 to be eligible for college credit**

FAMILY AND CONSUMER SCIENCES: HOSPITALITY & TOURISM, EDUCATION AND TRAINING

The Family and Consumer Science Department hopes to contribute to the students' overall development and understanding of family and societal issues. Courses are designed to offer students opportunities to develop valuable long-term life skills and to explore careers that help people in different ways.

EDUCATION AND TRAINING

TWO-YEAR PROGRAM

Early Childhood

Education/Senior Services 1



0780 **Full Year – 3 Credits**

Open to Grade 11 **15 Periods per Week**

Application & Interview Required

Suggested: Algebra 1

Early Childhood

Education/Senior Services 2

0790 **Full Year – 3 Credits**

Open to Grade 12 **15 Periods per Week**

Prerequisite: Early Childhood 1

Suggested: Algebra 2

COURSE OFFERINGS

TWO-YEAR TECHNICAL PROGRAMS

- **Early Childhood Education/ Senior Services**
- **Culinary Arts/ProStart Internship**

Electives: see page 18

This is a **two-year program**. Experience an exciting and rewarding opportunity to work with young children and the elderly. Daily hands-on involvement is provided at off campus sites, which includes working with infants, toddlers, preschool, kindergarten, first grade, second grade, as well as senior citizens. Students work and acquire skills with a variety of age levels from infancy to geriatrics. Prerequisites for the program include a physical exam, a background check, TB Test and a pre-enrollment interview.

- **Early Placement** Work experience 2nd semester senior year, 15 hours per week in a related occupation.
- **Youth Organization:** FCCLA
- **Certifications:** Child Development Associate Portfolio, First Aid, CPR, Communicable Disease, Abuse Prevention
- **College Credit Available**
- **Career Opportunities:**
 - Preschool Teacher
 - Day Care Teacher
 - Elementary School Teacher
 - Physical Education Teacher
 - Special Education Teacher
 - Music, Physical, and Occupational Therapist
 - Child Life Specialist
 - Social Worker
 - Recreation Centers For Children
 - Nanny
 - Teacher's Aide

***Students must complete Algebra 2 to be eligible for college credit.**

CULINARY & FOOD SERVICE OPERATIONS

TWO-YEAR PROGRAM

ProStart is a **two-year curriculum** designed by the National Restaurant Association for students who wish to pursue a career in the food service/hospitality industry. **During year 1**, students will learn the fundamentals of food preparation. Students will prepare food items for the restaurant and catering events to gain real life experiences in the hospitality industry. Students will prepare for certification by the National Restaurant Association (NRA) and the Ohio Department of Health by completing the ServSafe curriculum for food safety training. This will allow students to act as Person-in-Charge for food facilities, schools, churches, etc. This covers principals of food microbiology, food borne diseases, and standards and measures for prevention of food borne diseases. **Near the end of their junior year students are expected to obtain a work experience and work part-time. During year 2**, students are responsible for the production and execution of the West Shore Career Technical restaurant, the Ranger Café @ West Shore. **Students are expected to continue to work in culinary arts and/or a hospitality position and earn a minimum of 200 hours to earn ProStart Certification.** Students will also gain on-the-job training working in the Ranger Café. Passage of both the ProStart 1 and 2 exams and the successful completion of work experience can lead to ProStart certification upon graduation. Transportation to work sites is the student's responsibility.



Culinary Arts/ProStart

Internship 1

8535

Full Year –4 Credits

Open to Grade 11

20 Periods per Week

Application & Interview Required

Prerequisite: One foods class or food prep experience

Suggested: Algebra 1

○

○

Culinary Arts/ProStart Internship 2

8565

Full Year – 3 Credits

Open to Grade 12

15 Periods per Week

Arts/ProStart Internship 1

Suggested: Algebra 2

Youth Organization: FCCLA

Certifications: ProStart

Early Placement: Work experience senior year, 15 hours per week in a related occupation

College Credit Available

Career Opportunities:

Pastry Cook

Kitchen Assistant

Short Order Cook/Prep Cook

Assistant Banquet Manager

Assistant Food and Beverage Manager

Baker/Chef/Cook

Dining Room Manager

Prerequisite: Successful completion of Culinary

***Students must complete Algebra 2 to be eligible for college credit.**

HEALTH SCIENCE



Health Careers Technology 1

6950 **Full Year - 3 Credits**

Open to Grade 11 **15 Periods per Week**

Application & interview required

*Prerequisites: Algebra 1 (completed and/or passing) and Biology/Lab; meeting graduation requirements; **must have a serious interest in learning to provide care to individuals with health issues.***

Health Careers Technology is a **two-year program** that introduces students to medical careers involving **hands on patient care in a variety of settings** including hospitals and nursing homes. The program provides State Tested Nurse Aide training – leading to entry level employment in the health care field. *Admission into this program is highly competitive.*

Health Careers Technology 2

6960 **Full Year - 3 Credits**

Open to Grade 12 **15 Periods per Week**

Prerequisite: Completed/passed Health Careers Technology 1; completed or enrolled in Algebra 2; meeting graduation requirements; passed OGT

Suggested: Anatomy & Physiology, Chemistry

Students use their training and skills in the clinical setting at Lakewood Hospital and other facilities in order to gain real experience. In addition, an emphasis on the study of disease, medical terminology and health care ethics provides the opportunity to earn college credit.

Additional opportunities include:

- **Youth Organization:** Participation in HOSA (Health Occupation Students of America)
- **Certifications:** First Aid, CPR, State Tested Nurse Aide (STNA)
- **College Credit Available**
- **Preparation for Career Opportunities with Further Education:**

- Nursing: RN, LPN
- Pre-Medicine
- Pharmacist, Pharmacy Technician
- Physical or Occupational Therapy
- Radiologist, Radiology Technician
- Health Science Technologies
(Ultrasound, Lab, EKG, Phlebotomy,
Medical Assisting, Emergency Medical Tech)

COURSE OFFERINGS

TWO-YEAR TECHNICAL PROGRAM

- Health Careers Technology

SENIOR YEAR COURSE

- Biotechnology

***Students must complete Algebra 2 to be eligible for college credit.**

SPECIALIZED CAREER-TECHNICAL PROGRAMS

Service Occupations Training

Full Year – **4 Credits**
20 Periods per Week

Recommended: Career Assessment Evaluation

Today's hospitality industry is looking for people who enjoy variety and challenge. Service Occupations Training (SOT) is a two year program that provides students with classroom learning and real-life work experiences needed to take advantage of the many opportunities in this field. The program is housed at Lakewood Hospital where students train in food service, housekeeping, materials management, and clerical positions. Guest service, career exploration, and professionalism are other important components of this program.

Community Based Training

Full Year – **4 Credits**
20 Periods per Week

Recommended: Career Assessment Evaluation

These programs provide students training in a variety of departments depending on their interests and abilities. These programs also help students assume responsibilities for important life decisions regarding jobs with the support of employers and teachers. Along with a teacher and educational aide, mentors within a company contribute to students developing competencies in social as well as work skills. This includes job exploration, time management, teamwork, and productivity.

On-the-Job-Training/Work Study

Full Year – **0-4 Credits**
5 to 20 Periods per Week

Recommended: Career Assessment Evaluation

Students learn their occupational skills on the job. A job coach is provided if needed. The work involved is usually in single skill or entry-level positions. Credits are awarded as determined by the time spent on the job and approval of the Career-Technical Director.

Community Work Training Program

**Rae-Ann Suburban
Nursing Facility**

Full Year – **4 Credits**

Recommended: Career Assessment Evaluation

Students from the West Shore schools work in the afternoon at this facility. With supervision, students receive training in the following departments:

- Food Service
- Laundry/Housekeeping
- Clerical
- Maintenance Department
- Grounds Keeping

The goals of this program are for students to gain experience in specific work skills and to develop independence and interest areas for future employment.

WEST SHORE CAREER-TECHNICAL EDUCATION DISTRICT

APPLICATION for 2014-2015

TO THE STUDENT AND PARENT: Please complete this application, sign it, and then take it to the student's guidance counselor. The counselor will complete the other side and send it to the Career-Technical Office at Lakewood High School. You will be contacted if an interview is required. Apply EARLY to ensure consideration in the program of your choice.

Home School (circle one): Bay Village Lakewood Rocky River Westlake

PLEASE **PRINT** IN INK AND FILL OUT COMPLETELY AND **NEATLY**

Name _____

Address _____ Last _____ City _____ First _____ Zip _____

Home phone _____ Cell phone _____ Birth date _____

Current Grade Level _____ Counselor _____

PROGRAM FOR WHICH I AM APPLYING

First Choice _____

Second Choice _____

(You would *consider* this if the first choice is not available.)

Mother or Guardian

Father or Guardian

Name _____ Name _____

Address _____ Address _____

City _____ Zip _____ City _____ Zip _____

Home Phone _____ Cell Phone _____ Home Phone _____ Cell Phone _____

Email address _____ Email address _____

(This email address will be used to correspond with you, send our newsletter and any other important information to you.)

TO THE PARENT OR GUARDIAN: CAREER-TECHNICAL REGULATIONS

_____ 1. All students must have an emergency phone number on file with the Career-Technical teacher and in the Career-
Initial Here Technical Office to be used if the student becomes ill in class and must go home. A form for this will be provided.
Transportation home for an ill student is the responsibility of the parent or guardian.

_____ 2. Students must maintain good grades and attendance. Poor grades or attendance could result in dismissal from the
Initial Here program.

_____ 3. Infractions of *West Shore* rules or failure to meet the standards of a program could result in dismissal from the program.
Initial Here

_____ 4. Failure to complete the second year of a two-year program may result in failing grades for the second year.
Initial Here

_____ 5. ***Most West Shore programs are a two-year commitment. By signing below, I am consenting to the***
Initial Here ***completion of both years.***

I understand and agree to the above regulations. Permission is granted for my son/daughter to enroll in a Career-Technical program.

Parent/Guardian Signature _____ Date _____

Student Signature _____ Date _____

AFTER COMPLETING THIS SIDE OF THE APPLICATION, PLEASE TAKE IT TO YOUR GUIDANCE COUNSELOR

Name of Applicant _____

To the Guidance Counselor:

Please help us select and/or place this student in the most appropriate Career-Technical program by completing this side of the application and attaching a current transcript. Send both to the West Shore Career-Technical office at Lakewood High School, 14100 Franklin Blvd., Lakewood, OH 44102. Thank you.

Does this applicant meet the *Suggested Skills for Individual Programs* criteria? _____
 Comments:

Do you recommend this applicant for this program? _____
 IF **NOT** PLEASE STATE REASON WHY (application will be held until conference with counselor)
 Comments:

For two-year program applicants

Have you discussed the program's 2-year commitment with the applicant? _____
 Comments:

Have you and the applicant determined that there will be room in the senior year schedule for the second year of the West Shore program? _____
 Comments:

Counselor Signature _____ Date _____

Summary of Programs

West Shore Career and Technical Programs	First Year	Second Year
Auto Technology	4 periods a.m. Jr.	3 periods p.m. Sr.
Biotechnology	2 periods a.m. Senior Year Only	
Business Management	2 periods a.m. Jr.	2 periods p.m. Sr.
Construction Trades	3 periods p.m. Jr.	4 periods a.m. Sr.
Culinary Arts/ ProStart	4 periods a.m. Jr.	3 periods p.m. Sr.
Early Childhood Education/Senior Services	3 periods a.m. Jr.	3 periods p.m. Sr.
Electronics Technology	3 periods a.m. Jr.	3 periods p.m. Sr.
Health Careers Technology	3 periods p.m. Jr.	3 periods a.m. Sr.
Interactive Media	3 periods a.m. Jr.	3 periods p.m. Sr.
Job Training: Bonne Bell, Marriott, Rae Ann, Winking Lizard, Work Study	<i>By recommendation; schedule varies; 1 year commitment</i>	
Medical Office Management	2 periods a.m. Jr.	3 periods p.m. Sr.
Networking/Cisco	2 periods a.m. Jr.	2 periods p.m. Sr.
Project Lead the Way	1 period in each grade 9-12 or 2 periods in grades 11 and 12	
Service Occupations Training	4 periods a.m.	<i>By recommendation; 2 year commitment</i>
Transition to Work	3 periods a.m.	<i>By recommendation; 1 year commitment</i>

*The West Shore Career-Technical District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person(s) have been designated to handle inquiries regarding the non-discrimination policies: **Section 504:** Director, Student Services, Lakewood City Schools, 1470 Warren Road, Lakewood, OH 44107 Phone: 216-529-4201 **Title IX:** Director, Human Resources/Employment Lakewood City Schools 1470 Warren Road Lakewood, OH*

